

Kitty's Kids at Shady Grove, Inc.
P.O. Box 8
Mechanicsville, VA 23111
(804) 559-7690

**REQUEST FOR VACATION DISCOUNT
CHILDCARE & SCHOOLAGE PROGRAM**

Student Name: _____

Week of Vacation: _____

I am requesting the above mentioned week be classified as "Vacation Discount" week at ½ price.
My child will not attend at all during this week.

Parent Signature: _____ Date Requested: _____

Director's Signature: _____ Date: _____

VACATION DISCOUNT POLICY

Students attending as "Drop-In" students or students enrolled in a Traditional 3's or Traditional PreK class (September – May) do not qualify for a vacation discount. For all other classes, a **maximum** of two weeks of vacation may be taken and paid for at ½ of the program weekly rates provided your child does not attend at all during the specified week. For students attending the Summer Session only, a one week vacation credit may be taken and paid for at ½ of the program weekly rate provided your child does not attend at all during the specified week. Vacation must be used during the current school/summer term (September – August) and may not be carried over. This vacation discount can only be used if your account is current. The vacation discount cannot be applied to an outstanding balance or be applied retroactively. The office staff will need to be notified prior to taking this vacation discount.

Updated Feb 2023